



Host / Unit COVID-19 Protocols

Wednesday, 01.27.2021

Host Obligations

- Sanitizing Stations
- Extra PPE (masks)
- Sanitizing products for surfaces
- Pre-packaged food & bottled drinks for spectators (see notes below)
- Knowledgeable guides / event staff
- All other regular season requests outlined in the 2021 Contest Host Packet

Safety Protocol

Unit Procedures

- Performers must arrive at the competition site ready for their performance. That includes already being in both makeup and costume.
 - Upon arrival to the competition site, all performers and staff must remain masked at all times. Please make sure all performers bring 2 masks for backup. If the host site administration deems it necessary for all patrons and performers to remain masked throughout the day or performance, visiting schools will be notified of the administration's request prior to arrival on campus.
 - Upon arrival, ONLY the director may exit the bus and proceed to unit check-in to retrieve their performers wristbands and packet info. (Exact number of performers and additional staff needed)
 - Units will wait on their bus, or in their bus area, until an escort comes to take them to warm-up. (weather permitting)
 - Upon completion of their 2021 program, units will exit the performance venue and return to their bus for departure. (Schools with multiple units may assist with floor and props, within reason)
 - Performers may only re-enter the building to use restrooms or concessions. Performers WILL NOT be allowed in the performance venue seating area.
 - Directors should inform their additional staff and possible spectators to the COVID guidelines before arrival at the host site.
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Host Procedures

- Ticket pricing has been adjusted for the 2021 season to the following:
 - Adults: \$5
 - Students \$3 (by presenting a student I.D)
 - Children under 5 years of age are FREE.
- Host Fees have been adjusted for the 2021 season as well.
 - WGPO will take 25% of gate fees for each contest day.
 - In the past we charged hosts per visiting unit but we felt the updated percentage would be more equitable for hosts.
 - WGPO will still charge the host a “tarp fee” of \$100 for using the circuit floor.
 - Hosts are in charge of coordinating with the previous host on their side of the state (East, West) prior to their contest date. This information is on our website.
 - All “Host Fees” must be paid A.S.A.P before the end of the 2021 competitive season.
- Host staff must assist in the enforcement of campus and WGPO COVID policy.
- Host staff must wear the correct PPE and assist in the sanitization of common areas.
- Host staff must assist in “encouraged removal” of spectators after each school's performance block. (times may vary as needed at hosts discretion).
- Host must provide knowledgeable guides who are up to date on protocols and can assist in acquiring the correct PPE for performers if needed.
- It is strongly encouraged to have a school administrator from the host campus present during the competition.

Additional Contest Procedures

Schedule

- Contest start times may vary from week to week depending on the number of performances throughout the day. 12:00pm start will take precedence but may be adjusted earlier or later at Contest Directors discretion.
- Units will perform in order depending on distance traveled to the performance site. (Closest school / unit will perform first)
- Units will perform and warm up in their traditional interval times according to the WGI & WGPO handbooks. The addition of “buffer times” on both sides of a unit's performance time will be made to limit contact between other units from opposing schools. Times may vary depending on site and classification. (8-10 minutes)
- Schools with multiple units will perform in a “block order” with another school inbetween to allow staff to transition. (example: “School 1 Group 1” -- “School 2 Group 1” -- “School 1 Group 2” etc..)

Schedule continued...

- The previous note may also be the case for “Championship seating” - more discussion to follow.
- Cancellation of a contest, following state and host school administration requests, will result in the contest turning to “virtual only” for the designated day. Video upload times will be adjusted to permit submissions from previous “in person” units.
- Video Uploads must be completed for Virtual Contests by Thursday Night (11:59pm) before the scheduled Saturday contest.
 - Vantage point for videos can be any stationary position that best covers the entire performance floor.
 - NO video editing is allowed from multiple vantage points.
 - Attaching the performance track audio to your video is allowed, and encouraged.
 - An announcement for your performance is allowed within reason. Please stick to WGI or WGPO Script. *noted below

Judging

- “Ranking” will be given ONLY at in person contests. (1st place, 2nd place, etc...)
- “Ratings” will be given at ALL events. Virtual and in-person.
 - I - Superior
 - II - Excellent
 - III - Good
 - IV - Fair
 - V - Limited
- 3 Judges will be adjudicating at both in-person and virtual events following the same adjudication sheet / format above.
- Rankings will be announced Saturday following the In-person contest. (times may vary)
- Additional information can be found on the directors facebook page or our website.

Host Notes

- Hosts should prepare concessions but also be prepared for patrons to be in the building less than 60 minutes. Pre-packaged food and bottled drinks are strongly encouraged.
- Hosts can assign wristbands to performers through the “unit check in” table. Directors should leave students on the bus and retrieve the exact amount of wristbands needed for their performers. It is not advised to assign spectators wristbands during the contest in the hopes that they will only stay for their groups performance block. This should help minimize contact between host staff and patrons.

WGPO Announcement Script

Our *(First, Next or Last)* unit in **Group Division** is **Group Name** from **Group Location**.
Group Name is under the direction of **Directors Name**

(additional staff includes **Additional Staff**)

-Pause for cue from floor judge- (air grams, NO FLASH PHOTOGRAPHY OR VIDEO)

Performing their 2021 program: **Show Title** ,

Winter Guard and Percussion of Oklahoma is proud to present, **Group Name**.